



Chairperson Neal Stenberg called the work session of the Southeast Community College Board of Governors to order at 12:30 p.m. on Tuesday, February 20, 2024, at the Southeast Community College – Lincoln Campus, 8800 “O” Street, Lincoln, NE.

**ROLL CALL:**

**Present:**

Nancy A. Seim, Lincoln  
Brandon Gunther, Hickman  
Kathy Boellstorff, Johnson  
Arlyn Uhrmacher, Lincoln  
Vicki Haskell, Fairbury  
Chuck Byers, McCool Junction  
Kristin Yates, Lincoln  
Joann Herrington, Lincoln  
James Sherwood, Lincoln  
Carina McCormick, Lincoln  
Linda Hartman, Faculty Representative  
Neal Stenberg, Lincoln

**Absent:**

Chairperson Stenberg welcomed everyone to the meeting.

**PUBLIC MEETING LAW COMPLIANCE STATEMENT**

Chairperson Stenberg stated the public meeting notice had been published in the Lincoln Journal Star on Monday, February 12, 2024, as well as posted on a bulletin board in the Lincoln Campus Administrative Suite and on the website. He indicated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairperson Stenberg indicated that supplementary materials were available for the public, along with a copy of the Open Meetings Law.

**TOPICS FOR DISCUSSION**

**NCCA Executive Director Courtney Wittstruck update**

Courtney Wittstruck, NCCA Executive Director, reported on:

- What you see:
  - Rotunda Review
  - Bill tracker
- What you don't see:
  - Hearing Strategy - to testify or not to testify

- Meet on Mondays and Tuesdays
- Testify – 12 bills/agency hearing
- Letter – 2 bills
- Monitor – 182 bills
- Hearing and debate monitoring
  - Attend hearing, monitor direction, remain at the ready to jump in and testify on behalf of Community Colleges, if necessary
- Fiscal Office contact: Fiscal note calculation and submission
- Collaboration with senators on bill and amendment language
  - LB1329, the Career Scholarship bill introduced by Senator Murman
  - LB1241, cap on property tax levy increases introduced by Senator Von Gillern
  - LB1388, Senator Bostar's Community College Promise Bill
  - LB1018, Senator Holdcroft's bill concerning postsecondary degrees.
  - LB951, Senator Linehan's Private Boards Open Meetings Act
  - LB304, would require political subdivisions to disclose membership dues and lobbying fees, introduced by Senator Linehan
- Off-season collaboration with legislature and officials on bill introduction, language, and implementation
- Events and displays
  - NCCA Legislative Day at the Capitol – February 28
  - NCCA displays /banners in the Capitol and elsewhere
  - Phi Theta Kappa CC academic honor society awards ceremony - April 24
  - NCCA Fall Annual awards banquet and conference

Ms. Hartman asked how does LB1388 Promise Act impact Pell eligible students? Ms. Wittstruck stated that it is last money in and Pell eligible students may not get anything, since those students received 100% from Pell Grants.

### **Enrollment and Funding Model Implications**

Dr. Illich, President, presented on how enrollment relates to the new funding model. The new funding model bases the funding partially on what's called reimbursable education units for the entire year and SCC had to start with the fall of 2023. Dr. Illich also reported on:

- Fall 2023, SCC went up 3.9% compared to the fall of 2022, head count
- Milford up 11% for fall 2023, Lincoln Campus 2.2%, and Beatrice Campus 5.2%
- 12% increase in Spring 2024

- 12% increase in REUs
- 69% 2023 Fall to 2024 Spring Retention Rate compared to 66% in 2022-23
- Estimated 7% to 9% increase in REU for 2023-24
- Impact on new CCFF model
  - 3.5% increase in the CCFF funding means SCC would get up to 9%
- Approximately 60% increase in REUs is related to career/technical programs
  - Arts and Science enrollment increased by 14.5%
  - 45% of arts and science course enrollment is associated with career and technical students
- Milford 20% increase
- Lincoln and Beatrice 8% increase
- Amended CCFF Language in LB1412

Ms. Seim stated how great it was to see the increase in students.

Dr. Sherwood asked how dual enrollment and the career academy were figured into the growth? Dr. Illich stated it was associated with a percentage but it was not the bulk of the growth.

Mr. Uhrmacher stated he was impressed with the increase in IT technology and Welding with those facilities still being under construction.

Dr. Sherwood asked if tuition is mentioned during discussions? Dr. Illich stated yes tuition is mentioned in discussions as well. Senators have asked what is the cost of tuition.

Kat Kreikemeier, Administrative Director Admissions Student Affairs reported on:

- Admissions, Enrollment, and Recruiting
  - Increased communication with students
- Student on-boarding experience
  - New student welcome
- Advising Model Implementation – Fall 2020
- Enrollment processes
  - Test score change for admissions – Spring 2022
- SENCAP/Dual Credit/The Career Academy
  - Improved, aligned enrollment processes
- Call to action – visit campus
  - Individual tours
  - Events
    - Discovery Days
    - Career Events
    - Increased application numbers
    - Difference Makers
      - New buildings

- New residence hall
- Student friendly enrollment processes
- Tuition Cost

Ms. Boellstorff asked what impact covid had on high school students coming in as far as college readiness? Ms. Kreikemeier stated from her experience and solely when doing placement testing that she had not seen a significant impact on their scores.

Dr McCormick asked if students that were not admitted been notified of the changes? Ms. Kreikemeier stated that yes, those students were all notified and admitted.

### **Financial Audit Procedures and Processes**

The completed 2022-2023 financial audit was presented by Amy Jorgens, Vice President of Administrative Services, and the representing auditor from Dana F. Cole and Company. Ms. Jorgens reported on:

- Statements of net position
  - Balances
  - Property taxes
  - Capitol Assets
  - Liabilities
    - Accounts payable
- Income Statement
  - Total operating revenues
  - Total operating expenses
  - Non-operating revenues
  - Other revenues
- Notes to Financial Statements
- Schedules of General Fund Revenues Budgetary Basis

Kerry Gustafsson, Auditor from Dana F. Cole and Company, reported on:

- Schedules of Expenditures of Federal Awards
- Independent Auditor's report in internal control over financial reporting and on compliance and other matters based on an audit of financial statements perforated in accordance with Government auditing standards.
- Sick Leave becoming a liability to the college

Chairperson Stenberg asked how would sick leave be accumulated? Ms. Gustafsson stated it is the number of hours that they had in their bank of that particular balance sheet date and it is values at their current pay rate and reevaluated every year.

Ms. Hartman asked when does the sick leave take affect? Ms. Gustafsson stated it would take affect the next fiscal year.

### **FTE/REU Audit**

The completed 2022-2023 FTE/REU audit reports were presented by Robin Moore, Administrative Director of Institutional Effectiveness & Research and the representing auditor from Dana F. Cole and Company. The audit reports included summary letters regarding the audit and internal controls. Ms. Moore reported on:

- Reimbursable FTE Equivalent Student and Reimbursable Educational Units
- FTE Equivalent Student Enrollment
- Reconciliation of Reimbursable FTE equivalent Student Enrollment and General Fund Tuition
- Allocation of the 1.0 REU Factor Courses
  - Academic Transfer

### **Mueller Robak Legislative Lobbyist update**

Tim Hruza and Matt Shafer, Partner of Mueller Robak. Mr. Hruza mentioned that they are four attorneys in the office, two staff members, and are a full-time government relation lobbying firm. Mr. Hruza reported on:

- Represents around four dozen clients
- Flag and review legislative bills
  - 597 bills introduced in 2024
  - Two-year biennial total over 1400 bills that the legislature was operating
  - 25 to 30 bills that may have some sort of impact or effect on SCC
- Advocating for SCC
  - Talk to Senators on a regular basis
  - Attend hearings
- Building relationships with Senators and Governor's teams

Dr. McCormick asked are Senators talking about changing the formula? Mr. Hruza stated he had not heard of any changes at the moment.

Chairperson Stenberg asked if there seemed to be any resentment from last year? Mr. Hruza stated no, they had not heard or seen any resentment towards Southeast Community Colleges.

**Chairperson Stenberg declared the Board in recess at 2:11 p.m.**

**Chairperson Stenberg declared the Board in regular session at 2:18 p.m.**

## **REORGANIZATION OF BOARD OF GOVERNORS**

### **Election of Officers for 2024**

Chairperson Stenberg briefly explained the process of election of officers as Chair, Vice Chair, Secretary, and Treasurer. One vote was cast per officer, by paper ballot, collected and tallied by Derek Aldridge, Legal Counsel. Record of ballots will be kept electronically.

***Chairperson***

Chairperson Stenberg asked for nominations for Chairperson.

Ms. Herrington nominated Mr. Uhrmacher.

Chairperson Stenberg asked for additional nominations. There were none.

Chairperson Stenberg closed the nomination and temporarily relinquished Chair position to Mr. Aldridge for the discussions and voting process.

Mr. Aldridge, Legal Counsel asked for discussions. There was none.

Ballots were cast and were collected and counted by Mr. Aldridge.

**Ballot Count**

Arlyn Uhrmacher - 11

The majority of votes were for Mr. Uhrmacher.

***Vice Chairperson***

Chairperson Uhrmacher declared that nominations for Vice Chairperson were now open and asked for nominations.

Mr. Gunther nominated Dr. Sherwood

Chairperson Uhrmacher asked for additional nominations. There were none.

Chairperson Uhrmacher asked for any discussions. There was none.

Chairperson Uhrmacher closed the nomination. Ballots were cast and were collected and counted by Mr. Aldridge.

**Ballot Count**

James Sherwood - 11

The majority of votes were for Dr. Sherwood.

***Secretary***

Chairperson Uhrmacher declared that nominations for Secretary were now open and asked for nominations.

Dr. Sherwood nominated Mr. Gunther.

Chairperson Uhrmacher asked for additional nominations. There were none.

Chairperson Uhrmacher asked for discussions. There was none.

Chairperson Uhrmacher closed the nomination. Ballot were cast and collected and counted by Mr. Aldridge.

**Ballot Count**

Brandon Gunther – 10

Blank - 1

The majority of votes were for Mr. Gunther.

***Treasurer***

Chairperson Stenberg asked for nominations for Treasurer.

Mr. Byers nominated Dr. Yates

Ms. Boellstorff nominated Ms. Seim

Chairperson Uhrmacher asked for additional nominations. There were none.

Chairperson Uhrmacher closed the nominations. Ballots were cast and collected and counted by Mr. Aldridge.

**Ballot Count**

Kristin Yates - 6

Nancy Seim - 5

The majority of votes were for Dr. Yates.

***Officers for 2024:***

Chairperson: Mr. Arlyn Uhrmacher

Vice Chairperson: Dr. James Sherwood

Secretary: Mr. Brandon Gunther

Treasurer: Dr. Kristin Yates

**Team Membership Solicitation**

Chairperson Uhrmacher requested each board member complete and return the provided sheet indicating team interest by the end of the meeting. He noted that all board members should indicate their first, second, and third choices.

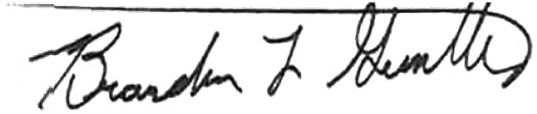
**GOOD OF THE ORDER**

There were none

**ADJOURNMENT**

Chairperson Uhrmacher adjourned the meeting at 2:35 p.m.

Brandon Gunther

A handwritten signature in black ink, reading "Brandon F. Gunther". The signature is written in a cursive style and is positioned below a horizontal line.

Secretary





Area Office  
Beatrice Campus  
Lincoln Campus  
Milford Campus

301 S. 68th St. Place	Lincoln, NE	68510-2449	402-323-3400/800-642-4075	FAX: 402-323-3420
4771 W. Scott Rd.	Beatrice, NE	68310-7042	402-228-3468/800-233-5027	FAX: 402-228-8935
8800 O St.	Lincoln, NE	68520-1299	402-471-3333/800-642-4075	FAX: 402-437-2402
600 State St.	Milford, NE	68405-8498	402-761-2131/800-933-7223	FAX: 402-761-2324

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[www.southeast.edu](http://www.southeast.edu)

## **SOUTHEAST COMMUNITY COLLEGE BOARD OF GOVERNORS WORK SESSION**

**Tuesday, February 20, 2024**

Southeast Community College  
Lincoln Campus  
8800 "O" Street, Lincoln, Nebraska  
Rooms 206 & 208

### **WORK SESSION AGENDA – 12:30 P.M.**

1. Meeting Called to Order
2. Roll Call
3. Public Meeting Law Compliance Statement
4. Topics for Discussion:
  - a. NCCA Executive Director Courtney Wittstruck update
  - b. Enrollment and Funding Model Implications
  - c. Financial Audit Procedures and Processes
  - d. Mueller Robak Legislative Lobbyist update
  - e. Reorganization of Board of Governors
    - i) Election of Officers 2024
    - ii) Team Membership Solicitation
5. Adjournment

**NOTE: The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.**

The Lincoln Journal Star  
PO Box 81609  
(402) 473-7448

State of Pennsylvania, County of Lancaster, ss:

Laquansay Nickson Watkins, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of The Lincoln Journal Star, a legal newspaper printed, published and having a general circulation in the County of as that and state of Nebraska, and that the attached printed notice was published in said newspaper and that said newspaper is the legal newspaper under the statues of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

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(Signed) Laquansay Watkins

**VERIFICATION**

State of Pennsylvania  
County of Lancaster

Commonwealth of Pennsylvania - Notary Seal  
Nicole Burkholder, Notary Public  
Lancaster County  
My commission expires March 30, 2027  
Commission Number 1342120

Subscribed in my presence and sworn to before me on this: 02/12/2024

Nicole Burkholder

Notary Public

Notarized remotely online using communication technology via Proof.

**NOTICE OF WORK  
SESSION OF  
THE BOARD OF  
GOVERNORS OF  
THE SOUTHEAST  
COMMUNITY  
COLLEGE AREA**

**February 20, 2024 12:30 p.m.**

Location: Southeast Community College - Lincoln Campus  
Rooms 206 & 208, 8800 "O" Street, Lincoln, Nebraska

Notice is hereby given that the work session of the Board of Governors of the Southeast Community College Area, will be held at 12:30 p.m. on February 20, 2024, in the Southeast Community College- Lincoln Campus, 8800 "O" Street, Lincoln, NE -rooms 206 & 208. The agenda for the meeting, kept continuously current, is available for public inspection during regular business hours at the Southeast Community College -Lincoln Campus, 8800 "O" Street, Lincoln, Nebraska.

THE BOARD OF GOVERNORS OF  
THE SOUTHEAST COMMUNITY  
COLLEGE AREA  
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